


Policy Owner:	<b>Children in the theatre Appendix 1 for Burdock Valley Players</b>	
Review due:		
Last Reviewed: October 2019		

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### 1. PURPOSE

The purpose of this appendix is to ensure the protection of all children who work with Burdock Valley Players (BVP) during the time that they are attending rehearsals and performing.

### 2. SCOPE

- a. This appendix applies to BVP's members, chaperones, Children's Co-ordinator, committee and directors.
- b. This appendix is in addition to BVP's Safeguarding Children and Vulnerable Adults Policy.

### 3. REFERENCES

- a. Health and Safety Policy

### 4. DEFINITIONS

- a. Children – people under the age of 18, who attend BVP's rehearsals and who perform in BVP's productions.
- b. Members – people who are members of BVP, any other person who assists in a rehearsal or production.
- c. Chaperones – responsible adults recruited by BVP's Children Co-ordinator to chaperone the children while in Upper Clatford Village Hall or any other performance space used by BVP, and who are approved by their local authority.
- d. Children's Co-ordinator – a member of BVP, approved by the committee as having suitable experience of theatrical performance and qualifications and approval by the Local authority for the care of children.
- e. The committee – the management committee of BVP
- f. Directors – people appointed by the committee as Artistic or Musical directors of a production.

### 5. RESPONSIBILITIES

- a. Children
  1. Follow the instructions of the directors, Children's Co-ordinator and chaperones during rehearsals and performances
  2. Refrain from abusing anything provided during rehearsals and performances for their health, safety and well being

- b. Company Members
  1. Respect the children's level of experience
  2. Show a good example
- c. Chaperones
  1. Accompany the children at times agreed with the Children's Co-ordinator
  2. Ensure that they refrain from abusing anything provided during rehearsals and performances for their health, safety and well being
  3. Ensure that their personal privacy is protected whilst in Upper Clatford Village Hall or any performance space used by BVP.
- d. Children's Co-ordinator
  1. Assists and supports children during BVP's rehearsals and performances
  2. Recruits suitably accredited chaperones
  3. Ensures, with the committee, that current legislation on children in the theatre is observed
  4. Informs parents/guardians of what is expected of children who attend BVP's rehearsals and performances
  5. Obtains parental/guardian consent for the activities involved in any of BVP's rehearsals and performances in which their children will take part and any related publicity (including photographic images) using the Parental Consent Form
- e. The committee
  1. Ensures that it is familiar with current legislation on children in the theatre
  2. Shares this information with the Children's Co-ordinator
  3. Supports the Children's Co-ordinator in its application
  4. Publicises its policy on children in the theatre
- f. Artistic and Musical Directors
  1. Provide clear instruction for children taking part in BVP's rehearsals and performances
  2. Respect the children's level of experience.

## **6. INDIVIDUAL RIGHTS**

- a. Parents/guardians have the right to request feedback from the Directors, Committee members, Children's Coordinator or chaperones on their child's behaviour and performance
- b. Children have the right to raise concerns about how they are treated. They should initially do this with the Children's Co-ordinator, and can appeal to BVP's committee Chair
- c. Company members, chaperones and directors have the right to raise concerns with the Children's Co-ordinator about children's behaviour, attendance and performance
- d. The committee has the right to exclude a child from one of BVP's rehearsals or productions for poor behaviour, attendance or performance

## **7. TRAINING**

- a. The committee will support the Children's Co-ordinator in attending any training that will support their role.